



Alachua County Public Schools Retirement Checklist

As a courtesy to all employees of the Alachua County Public Schools, the Human Resources office will assist in completing the retirement application.

I understand I must contact either the Florida Retirement System (Pension) 1-844-377-1888 or the MyFRS (Investment) 1-866-446-9377 for detailed information about my account.

- Retiree's Driver's License with gold star and or Birth Certificate
- Retiree's email address
- Retiree's Medicare card, if over 65
- Name, Address, Date of Birth, Social Security numbers of any beneficiaries
- Spouse's Driver's License with gold star and or Birth Certificate
- Marriage License
- Checking account information for Direct Deposit